MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF LUFKIN, TEXAS HELD ON THE 15th DAY OF JANUARY, 2008.

On the 15th day of January, 2008, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Jack Gorden, Jr.	Mayor
Rose Faine Boyd	Mayor Pro Tem
R. L. Kuykendall	Councilmember, Ward No. 1
Lynn Torres	Councilmember, Ward No. 3
Don Langston	Councilmember, Ward No. 4
Rufus Duncan	Councilmember, Ward No. 5
Phil Medford	Councilmember, Ward No. 6
Paul L. Parker	City Manager
Keith Wright	Assistant City Manager
Bob Flournoy	City Attorney
Renee Thompson	City Secretary
David Koonce	Human Resource Director
Scott Marcotte	Assistant Police Chief
Doug Wood	Finance Director
Barbara Thompson	Main Street Director
Dorothy Wilson	Planning Director
Steve Floyd	Solid Waste and Recycling Director
Jim Wehmeier	Economic Development Director
Scott Rayburn	City Planner
Rhonda McLendon	Municipal Court & Animal Control Director
Sid Munlin	IT Director
Bill Cameron	City Webmaster
Gorden Henley	Ellen Trout Zoo Director
Charlotte Henley	Ellen Trout Zoo
Gerald Williamson	Lufkin Police Department

being present, when the following business was transacted:

1. The meeting was opened with prayer by Pastor Simon Purvis, Word of Life Church.

2. Mayor Jack Gorden welcomed visitors present. Councilmember Lynn Torres recognized LHS students who were present satisfying their government class requirement.

3. **APPROVAL OF MINUTES**

   Minutes of the Regular Meeting of January 2nd, 2008 were approved on a motion by Councilmember Rose Faine Boyd, and seconded by Councilmember Lynn Torres. A unanimous affirmative vote was recorded.

NEW BUSINESS:

4. **PUBLIC HEARING AND FIRST READING OF AN ORDINANCE ANNEXING THE HEREINAFTER DESCRIBED TERRITORY TO THE CITY OF LUFKIN, TEXAS, - APPROVED - AND EXTENDING THE BOUNDARY LIMITS OF THE CITY OF LUFKIN TO INCLUDE THE HEREINAFTER DESCRIBED PROPERTY WITHIN THE CITY LIMITS, AND GRANTING TO ALL INHABITANTS OF THE PROPERTY ALL OF THE RIGHTS AND PRIVILEGES OF OTHER CITIZENS AND BINDING THE INHABITANTS BY ALL OF THE ACTS, ORDINANCES, RESOLUTIONS AND REGULATIONS OF THE CITY; AND ADOPTING A SERVICE PLAN AND ESTABLISHING AN EFFECTIVE DATE.**

   Mayor Jack Gorden stated that the next item for consideration was a Public Hearing and to consider on First Reading an Ordinance annexing the hereinafter described territory to the City of Lufkin, Texas, and extending the boundary limits of the City of Lufkin to include the hereinafter described property within the city limits, and granting to all inhabitants of the property all of the rights and privileges of other citizens and binding the inhabitants by all of the Acts, Ordinances, Resolutions and Regulations of the City; and adopting a service plan and establishing an effective date.

City Manager Paul Parker stated as Council was aware, two (2) previous Public Hearings had been held; the first (1st) at the December 18th, 2007 Council meeting and the second (2nd) at the January 2nd, 2007 Council meeting which are required for the annexation process. City Manager Parker furthered that this was a fifty-five (55) acre proposed annexation that was originally initiated by two (2) separate property owners; Mr. Jimmy Warren and Mr. Craig Wood. City Manager Parker continued that during the first (two) public hearings, numerous residents in the area had spoke in favor of the annexation, and that a third (3rd) Public Hearing was held at the recent Planning and Zoning Commission Meeting held Monday, January 14th, and numerous residents also attended that hearing, again expressing their support for the annexation. City Manager Parker stated that also at that meeting, the Planning and Zoning Commission voted unanimously to recommend the annexation for approval. City Manager Parker stated that the business of "Guy's" was in opposition to the annexation, however; the business would be allowed to continue as a "non-conforming use" after annexation, but that burning and code enforcement issues with the business and property would be addressed.

Mayor Gorden opened the Public Hearing at 5:11 p.m. and asked anyone wishing to speak on this item to please step forward.

Speaking on the Ordinance was Mr. Joe Pase, a resident of Normandy Estates.

Mayor Gorden closed the Public Hearing at 5:13 p.m.

Mayor Jack Gorden then asked for comments or questions from the Council.

Councilmember Don Langston moved to approve the First Reading of an Ordinance annexing the hereinafter described territory to the City of Lufkin, Texas, and extending the boundary limits of the City of Lufkin to include the hereinafter described property within the city limits, and granting to all inhabitants of the property all of the rights and privileges of other citizens and binding the inhabitants by all of the Acts, Ordinances, Resolutions and Regulations of the City; and adopting a service plan and establishing an effective date. Councilmember R.L. Kuykendall seconded the motion. A unanimous affirmative vote was recorded.

5. **RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2007/2008 OPERATING BUDGET (BUDGET AMENDMENT NO. 16), - APPROVED - PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE ZOO BUILDING FUND; AND PROVIDING AN EFFECTIVE DATE AND AWARDING A BID FOR THE ELLEN TROUT ZOO EDUCATION AND ADMINISTRATION BUILDING AND AUTHORIZE TIMBERLINE CONSTRUCTORS, INC. TO CONSTRUCT SAID BUILDING WITH A "GUARANTEED MAXIMUM PRICE" OF $1,594,912.**

Mayor Jack Gorden stated that the next item for consideration was approval of a Resolution authorizing an Amendment to the 2007/2008 Operating Budget (Budget Amendment No. 16), providing for the supplemental appropriation of funds in the Zoo Building Fund; and providing an effective date and awarding a bid for the Ellen Trout Zoo Education and Administration Building and authorize Timberline Constructors, Inc. to construct said building with a "Guaranteed Maximum Price" of $1,594,912.

City Manager Paul Parker stated that in June 2007, Council approved a Construction Management Contract with Timberline Constructors, Inc., for the construction of the Zoo Administration / Education Building and that part of that process was that Timberline Constructors would obtain bids on individual components and present to the City a "Guaranteed Maximum Price" so that the City would know the maximum expense going into construction. City Manager Parker stated that Timberline Constructors had submitted the "Guaranteed Maximum Price" and City Staff had reviewed the bids with architect

Mark Strong of Scott and Strong Architects and that the bids were acceptable. City Manager Parker furthered that the "Guaranteed Maximum Price" was one million five hundred ninety-four thousand nine hundred twelve dollars ($1,594,912), and contained a sixty thousand dollar ($60,000) contingency fee as well as a ten thousand dollar ($10,000) testing allowance. City Manager Parker continued that as Council was aware, the City had received a generous donation from the T.L.L. Temple Foundation in the amount of five hundred thousand dollars ($500,000) for the construction of the facility, and that the Friends of the Ellen Trout Zoo through the Meadows Foundations and other various donations had provided six hundred nine thousand six hundred fifty dollars ($609,650) and that the balance of five hundred nine thousand three hundred fifty dollars ($509,350) would be utilized from the Zoo Construction Fund. City Manager Parker stated that the total available funds were one million seven hundred thousand dollars ($1,700,000); however, one hundred thousand dollars ($100,000) had been previously earmarked by the Friends of the Ellen Trout Zoo for the design of the facility by Scott & Strong Architects leaving an available balance of one million six hundred thousand dollars ($1,600,000) for the construction of this facility and that the "Guaranteed Maximum Price" was one million five hundred ninety-four thousand nine hundred twelve dollars ($1,594,912) which is below the balance of available funds. City Manager Parker continued that Staff recommended acceptance of the "Guaranteed Maximum Price" from Timberline Constructors, Inc. in the amount of one million five hundred ninety-four thousand nine hundred twelve dollars ($1,594,912) and approval of Budget Amendment No. sixteen (16), which would appropriate the funding for this project.

Mayor Gorden stated that this new facility would serve thousands of school children and residents and the whole community would benefit from the design. Mayor Gorden asked for comments or questions from the Council.

City Manager Parker stated that construction was anticipated to be complete by December 2008.

Councilmember Don Langston stated that method of obtaining bids went smoothly and that he felt this process was to the City's advantage.

Councilmember Don Langston moved to approve a Resolution authorizing an Amendment to the 2007/2008 Operating Budget (Budget Amendment No. 16), providing for the supplemental appropriation of funds in the Zoo Building Fund; and providing an effective date and awarding a bid for the Ellen Trout Zoo Education and Administration Building and authorize Timberline Constructors, Inc. to construct said building with a "Guaranteed Maximum Price" of $1,594,912. Councilmember R.L. Kuykendall seconded the motion. A unanimous vote was recorded.

Councilmember Lynn Torres commended Staff, especially Director Gorden Henley of the Zoo for his efforts for not only the design of this project, but for heading and completing the fundraising efforts.

6. AWARD OF BIDS FOR THE PURCHASE OF 261- 96 GALLON RESIDENTIAL BLUE ROLLOUT CARTS AND 261- 96 GALLON RESIDENTIAL GRAY ROLLOUT CARTS FOR THE SOLID WASTE DEPARTMENT – APPROVED - THROUGH THE TEXAS LOCAL GOVERNMENT PURCHASING COOPERATIVE (HGAC) FROM CASCADE ENGINEERING IN THE AMOUNT OF $26,284.

Mayor Jack Gorden stated that the next item for consideration was the award of bids for the purchase of two hundred sixty-one (261) - ninety-six (96) gallon Residential Blue Rollout Carts and two hundred sixty-one (261) - ninety-six (96) gallon Residential Gray Rollout Carts for the Solid Waste Department through the Texas Local Government Purchasing Cooperative (HGAC) from Cascade Engineering in the amount of twenty-six thousand two hundred eighty-four dollars ($26,284).

City Manager Paul Parker stated that as Council was aware, the intent was to eventually replace all of the existing sixty-five (65) gallon rollout carts with the larger ninety-six (96) gallon rollout carts to assist with residential pickup and these carts were currently being replaced as needed or issued new residents. City Manager Parker stated that the

City Logo was stamped on the carts and that stickers with information in regard to special pick ups were being designed to be placed on the new rollout carts and that Staff recommended purchase of these carts in the amount of twenty-six thousand two hundred eighty-four dollars ($26,284) through HGAC. Mayor Gorden reminded Staff and Council to remind citizens to call Solid Waste for special pick ups.

Mayor Jack Gorden asked for comments or questions from the Council.

Councilmember Rose Faine Boyd moved to approve the award of bids for the purchase of two hundred sixty-one (261) - ninety-six (96) gallon Residential Blue Rollout Carts and two hundred sixty-one (261) - ninety-six (96) gallon Residential Gray Rollout Carts for the Solid Waste Department through the Texas Local Government Purchasing Cooperative (HGAC) from Cascade Engineering in the amount of twenty-six thousand two hundred eighty-four dollars ($26,284). Councilmember Rufus Duncan seconded the motion. A unanimous affirmative vote was recorded.

7. **ESTABLISH A FORFEITED FUNDS BUDGET FOR FY 2007/2008 FOR THE POLICE DEPARTMENT – APPROVED.**

Mayor Jack Gorden stated that the next item for consideration was the establishment of a Forfeited Funds Budget for FY 2007/2008 for the Police Department.

City Manager Paul Parker stated that as Council was aware that each year the Police Chief proposed to Council a Forfeiture Budget, which was comprised of monies received due to forfeitures, whether it is obtained through the seizure of vehicles, drugs or other property. City Manager Parker stated that per State law, a budget must be proposed and approved by Council, and that this year Chief Brazil proposed a budget comprised of twelve thousand dollars ($12,000) to pay off seized vehicles, ten thousand dollars ($10,000) for the purchase of office furniture, fifteen thousand dollars ($15,000) for equipment and ten thousand dollars ($10,000) for training expenses and that although there were currently no specific expenditures identified, this would allow availability of these funds for purchases as needed and that Staff recommended approval of this proposed budget.

Mayor Jack Gorden asked for comments or questions from the Council.

Councilmember Lynn Torres moved to approve the establishment of a Forfeited Funds Budget for FY 2007/2008 for the Police Department. Councilmember Don Langston seconded the motion. A unanimous affirmative vote was recorded.

8. **RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2007/2008 OPERATING BUDGET (BUDGET AMENDMENT NO. 15), - APPROVED - PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE WATER/WASTEWATER FUND; AND PROVIDING AN EFFECTIVE DATE FOR THE EMERGENCY REPAIR/REPLACEMENT OF APPROXIMATELY NINE HUNDRED (900) LINEAR FEET OF SIXTEEN INCH (16") FORCE MAIN LINE.**

Mayor Jack Gorden stated that the next item for consideration was the approval of a Resolution authorizing an Amendment to the 2007/2008 Operating Budget (Budget Amendment No. 15), providing for the supplemental appropriation of funds in the Water/Wastewater Fund; and providing an effective date for the emergency repair/replacement of approximately nine hundred (900) linear feet of sixteen inch (16") force main line.

City Manager Parker stated that in November 2007, a sixteen inch (16") force main sewer line collapsed near the Ellen Trout Zoo and McMullen Street and that Staff repaired the line, and in turn had to expend the entire budget year allotment of funds earmarked for maintenance and repair. City Manager Parker stated that this Budget Amendment simply replaced the funds expended on this repair in the amount of ninety-three thousand four hundred fifty-four dollars ($93,454) in order to allow the department to have funds for maintenance and repair for the remainder of the fiscal year.

Mayor Gorden asked if the repairs alleviated the odor problem in that area. City Manager Parker stated that yes, it should have helped some, but the extent would not be known until the summer. Assistant City Manager Keith Wright added that there were several openings in the line and that even tires were found in the line, and that the line had been extended and that the repairs should improve the odor.

Mayor Jack Gorden asked for comments or questions from the Council.

Councilmember R.L. Kuykendall moved to approve a Resolution authorizing an Amendment to the 2007/2008 Operating Budget (Budget Amendment No. 15), providing for the supplemental appropriation of funds in the Water/Wastewater Fund; and providing an effective date for the emergency repair/replacement of approximately nine hundred (900) linear feet of sixteen inch (16") force main line. Councilmember Phil Medford seconded the motion. A unanimous affirmative vote was recorded.

9. **<u>RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2007/2008 OPERATING BUDGET (BUDGET AMENDMENT NO. 14), - APPROVED - PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL, SOLID WASTE/RECYCLING AND WATER/WASTEWATER FUNDS; AND PROVIDING AN EFFECTIVE DATE.</u>**

Mayor Gorden stated that the next item for consideration was approval of a Resolution authorizing an Amendment to the 2007/2008 Operating Budget (Budget Amendment No. 14), providing for the supplemental appropriation of funds in the General, Solid Waste/Recycling and Water/Wastewater Funds; and providing an effective date.

City Manager Parker stated that in October 2007, the City of Lufkin conducted an auction of surplus vehicles and the proceeds were in the amount of one hundred twenty thousand nine hundred thirty dollars ($120,930) and this Budget Amendment simply placed these funds into the Vehicle Amortization Fund.

Mayor Jack Gorden asked for comments or questions from the Council.

Councilmember Don Langston moved to approve a Resolution authorizing an Amendment to the 2007/2008 Operating Budget (Budget Amendment No. 14), providing for the supplemental appropriation of funds in the General, Solid Waste/Recycling and Water/Wastewater Funds; and providing an effective date. Councilmember Rose Faine Boyd seconded the motion. A unanimous vote was recorded.

10. **<u>AGREEMENT WITH THE CITY OF ZAVALLA – APPROVED - TO PROVIDE SERVICES OF THE CITY OF LUFKIN ANIMAL CONTROL DEPARTMENT.</u>**

Mayor Gorden stated that the next item of business was the consideration of an agreement with the City of Zavalla to provide services of the City of Lufkin Animal Control Department.

City Manager Parker stated that the City of Lufkin has similar contracts with other cities including Diboll, Hudson, Huntington and also with Angelina County and if this agreement is approved, it will allow the City of Lufkin to accept surrendered animals from the City of Zavalla Animal Control in the standard amount of twenty dollars ($20.00) per animal and one hundred dollars ($100.00) for any animal quarantined or tested for rabies. City Manager Parker stated that these fees were less than expenses for these services, but the City of Lufkin was fortunate to receive funding from the Kurth Grant and that one of the requirements of the grant was that the City of Lufkin Animal Control serve the entire county and that Staff recommended approval of this agreement with the City of Zavalla.

Mayor Jack Gorden asked for comments or questions from the Council.

Councilmember Lynn Torres moved to approve an agreement with the City of Zavalla to provide services of the City of Lufkin Animal Control Department. Councilmember Rose Faine Boyd seconded the motion. A unanimous vote was recorded.

11. PRESENTATION BY IT DIRECTOR SID MUNLIN AND BILL CAMERON CONCERNING CITY HALL CHANNEL 15.

Mayor Gorden stated that the next item on the agenda was a presentation by IT Director Sid Munlin and Bill Cameron.

City Manager Parker stated that the City of Lufkin's Channel fifteen (15) has been a tremendous project for the City that informs the community of upcoming events and allows access to public meetings, such as Council Meetings and that other entities have expressed an interest in using Channel fifteen (15). City Manager Parker stated that the presentation would be over new technology that was implemented today that further enhances the capability of the access channel and that the City of Lufkin was at the forefront of this type of broadcasting and that Staff was very proud of this accomplishment. City Manager Parker then turned the meeting over to IT Director Sid Munlin and Mr. Bill Cameron. Mr. Cameron stated that he was very proud of the development of Channel fifteen (15) and then provided an overview of the improvements. Mr. Cameron explained that the current system was comprised of a five (5) DVD Carousel Player at Suddenlink and that the broadcasting must be placed on DVD media and physically taken to Suddenlink, and provides no ability for scheduling; the media simply plays in rotation. Mr. Cameron continued that with the new web based system, content will be file based, and not on a DVD, and this would allow not only more programs, but scheduling, and storage. Mr. Cameron furthered that all of this could be done remotely and the new system would allow ease of broadcasting messages immediately as in times of emergencies. Mr. Cameron expressed his and Sid Munlin's appreciation for the cooperation and effort of Suddenlink Communications, especially the efforts of Mr. Raymond Greenwood, System Manager for Suddenlink, and Terry Miller. Mr. Sid Munlin reiterated that this could not have been possible without the excellent assistance of Mr. Greenwood, Mr. Miller and Suddenlink Communications. Mr. Cameron then gave an overview of the equipment being used, which is a rack mounted video server that uses digital files and digital storage, and provides a high quality result. Mr. Cameron continued that the equipment could convert PowerPoint files and also provided graphics, overlays, slide creation capabilities and program guide design features. Mr. Cameron furthered that currently both City of Lufkin and City of Diboll Council meetings, special events, and City Hall Update were showing on Channel fifteen (15), and that a number of other features could be broadcast including economic development programs, jobs, police reports, First Friday broadcasts, County information, school information and a host of other programs benefiting the community. Mr. Cameron encouraged everyone to contact either him or the IT Department should they have anything to broadcast. Mayor Gorden then asked Mr. Raymond Greenwood for comments. Mr. Greenwood stated that he had been in business for twenty-nine (29) years and that he had worked for a number of cities that were much larger than Lufkin, and none of those cities had this kind of broadcasting capability and commended the City for their work. Mr. Greenwood then updated the Council on some of Suddenlink's recent projects including the construction of a fiber link from Henderson to Nacogdoches, which will provide a redundant line to prevent outages and provide "video-on-demand" to customers. Mr. Greenwood stated that another project soon to be completed would provide phone service through the cable and also security services and that all of these would help to bring Lufkin current with technology. Mayor Gorden thanked Mr. Greenwood and expressed appreciation to Sid Munlin and Bill Cameron.

12. CITY MANAGER'S REPORT

City Manager Paul Parker stated that he would give a brief overview of the financials and then highlight numerous projects that were currently being completed. City Manager Parker stated that the General Fund was in good shape and that the Sales Tax revenue was doing well and that the Sales Tax proceeds from the Christmas season should be received soon which would be a good indicator of the economy for the remainder of the year. City Manager Parker stated that the Water and Sewer Fund as well as Solid Waste were right on schedule and Hotel/Motel Tax monies were being received and that the City would be making the first (1^{st}) quarterly payments to recipients soon. City Manager Parker highlighted the Zoo Building Fund and stated that he would allow Council to review the remainder of the financials and answer any questions that Council might have. City Manager then turned to the Project Status Report and asked Assistant City Manager

Keith Wright to update Council on the Whitehouse Drive extension project. Mr. Wright stated that the project was underway, and the contractor, Longview Bridge and Road was clearing and now grading the main road. Mr. Wright stated that Daniel McCall was also being repaired and that this was causing some problems with traffic due to required road closures, and that this would be done as quickly as possible. Mr. Wright stated that TX Dot had awarded the contract for the Highway 59 construction to Zachary Construction and that the contractor was ready to begin; however, utility relocations were causing delays including gas and phone lines, and that they should begin construction in late February or early March, beginning with the Brentwood / Whitehouse Drive Bridge. Mr. Wright continued that first the existing bridge would be raised and two (2) additional bridges constructed beside it, causing the existing bridge to be closed from one (1) to three (3) weeks, and then the contractor would proceed to construction of the frontage road southbound and continue with the Tulane Bridge, which could be closed up to fifteen (15) months due to construction. Mr. Wright stated that it was imperative to inform the public of alternate routes and construction schedules. Mr. Wright continued that the City of Lufkin utility relocation project was seventy percent (70 %) complete, and that TX Dot was still waiting for the easement purchase from LaQuinta, but that the contractor stated that the overall Highway 59 project should take thirty-two (32) to thirty-six (36) months for completion. Mr. Wright continued by updating the Lotus Lane project, stating that all utility work was completed, and that curb and gutter was being installed in preparation for the first section of paving to be completed and that this project would be slow to complete and that the weather was cooperating. Mr. Wright then detailed the progress of the Crown Colony water project, stating that the City was currently in the fifth (5^{th}) of eight (8) phases and that it was moving in a timely manner with few complaints. Mr. Wright continued that the new Fire Station had been completed and the punch list was being worked through and then an Open House would be scheduled. Mr. Wright stated that the new Public Works Service center was under construction and that Building "B" and Building "C" were both nearing completion and the parking area was being completed. City Manager Parker then highlighted the Water Meter replacement program; stating that the final stages were in progress, and that the project should be completed in approximately four (4) weeks. City Manager Parker then asked for any questions on any projects. Mayor Gorden then gave a brief overview of the Quarterly Financial Meeting, stating that interest income was on budget and investments were being made in accordance with policy, and that the meeting was productive and the City of Lufkin was in compliance with Financial Policy. Councilmember Lynn Torres stated that recognition needed to be given to Boy Scout Troop No. 141 that was in attendance. Mayor Gorden recognized the Boy Scout Troop and their leader.

13. Mayor Jack Gorden recessed the Regular Session at 6:03 p.m. to enter into Executive Session.

EXECUTIVE SESSION: In accordance with the Texas Government Code Section 551.071 (2) Consultation with City Attorney on any Regular Session Agenda item requiring confidential, attorney/client advices necessitated by the deliberation or discussion of said items (as needed), and real estate, demolition of buildings, or appointments to boards and personnel may be discussed.

Mayor Jack Gorden reconvened the Regular Session at 6:55 p.m.

WORK SESSION:

14. DISCUSSION CONCERNING FORMULATING A CAPITAL IMPROVEMENT PROGRAM (CIP) INCLUDING DEVELOPING A DECISION MATRIX, FINANCIAL BOND CAPACITY AND TIME TABLE

Mayor Gorden stated that the next item on the agenda was a discussion concerning formulating a Capital Improvement Program (CIP) including developing a decision matrix, financial bond capacity, and time table. Mayor Gorden stated that Council had been given the forms for review and asked for comments from the Council.

Councilmember Don Langston stated that he had looked over the time table and found it to be reasonable. City Manager Parker stated that he wanted to highlight two items on the time table. City Manager Parker stated that the items in red were the City's normal budget process and the City Secretary Renee Thompson had previously contacted the Council to reserve those dates. City Manager Parker added that those dates were important because the April 8, 2008 meeting would be the time for Council to give staff direction on normal budgeting projects. City Manager Parker stated that the June 24, 2008 meeting would be a budget review. City Manager Parker stated that those two (2) dates were not part of the CIP process but would mesh with the program.

City Manager Parker stated that Staff was considering moving the 2008 Retreat to the Library. City Manager Parker added that Staff wanted to run the new time table by the Council and pointed out that the date to submit proposed projects for the CIP had been moved to February 5, 2008, and asked the Council to get information to Assistant City Manager Keith Wright via telephone, fax, email, etc.

15. <u>CALENDAR NOTATIONS FROM MAYOR, COUNCIL MEMBERS, AND CITY MANAGER</u>

City Manager Parker stated that Staff needed direction from the Council on one item. City Manager Parker explained that the Library Board had requested to change the funding scheme. City Manager Parker stated that instead of reimbursing purchases at twenty-eight percent (28%), the Board had requested to improve the collections by drawing one hundred twenty-five thousand dollars ($125,000) as purchases were made. The City Council concurred with the request of the Kurth Memorial Library Board.

City Manager Parker reminded the Council of the upcoming Chamber of Commerce Retreat would be held on Wednesday, January 16, 2008 from 11:30 a.m. until 3:00 p.m. City Manager Parker also reminded the Council of the Town Hall Meeting hosted by TxDOT on Thursday, January 17, 2008 at 6:30 p.m. at the Pitser Garrison Civic Center. City Manager Parker stated that on Sunday, January 20, 2008 would be the 10th Annual Concerned Citizens Awards Banquet at 7:00 p.m. at the Hope Center and that the City had a table for ten (10) reserved for the event. City Manager Parker added that on Monday, January 21, 2008 there would be a Martin Luther King Day March meeting at 11:00 a.m. with a program immediately following at Dunbar School Cafeteria. City Manager Parker stated that the Chamber of Commerce Banquet would be held on Thursday, January 24, 2008 at 6:30 p.m. at the Lufkin Pitser Garrison Civic Center and that City Secretary Renee Thompson had tickets for anyone interested in attending.

City Manager Parker stated that included in the Council packet was an item on the TML Risk Pool and that he had been appointed to the Board. City Manager Parker explained that the TML Risk Pool was the Pool that governed the City's property insurance. City Manager Parker stated that his appointment was to fill out the term of the City Manager of Texarkana that was no longer in the profession. City Manager Parker added that the term would run through October 2008 but that he could possibly be re-appointed at that time if the Council did not have a conflict with the appointment. City Manager Parker stated that the TML Risk Pool would reimburse the City of Lufkin for all travel and therefore there would be no expenses by serving on the board.

16. There being no further business for consideration, the meeting adjourned at 7:02 p.m.

Jack Gorden

Jack Gorden, Mayor

Renee Thompson

Renee Thompson – City Secretary